

FREMONT BUDGET COMMITTEE MEETING

Fremont Town Hall

295 Main Street

Fremont, NH 03044

September 26, 2012

7:00 PM

I. CALL TO ORDER

Chairman Gene Cordes called the September 26, 2012 meeting to order at 7:02 pm on the main floor of Fremont Town Hall.

Present were: Budget Committee Members Gene Cordes, Griffin Cordes, Charles Kimball, Greg Fraize, Patricia Martel, Greta St. Germain, and Joe Miccile, Town Administrator Heidi Carlson, and Recording Secretary Susan Perry. Members of the public included Mike Nygren.

II. MIKE NYGREN: LETTER OF INTEREST

The Budget Committee discussed Mike Nygren's interest in vacating the Committee position left when Patricia Wlasuk resigned. Ms. Wlasuk was elected in March 2012 and attended the April 2012 meeting but no other subsequent meetings. She had emailed Ms. Carlson three times but no letter of resignation has been received by the Town as of today. There was discussion in effort to determine the possibility of electing Mr. Nygren to the Committee officially. *The Basic Law of Budgeting* book, stated that after 4 consecutive missed meetings, a Committee member would no longer be a member. The Committee thought it best to wait until next week's meeting to fill Ms. Wlasuk's position upon receipt of her resignation letter or if she has her fourth meeting absence.

III. REVIEW OF MINUTES FOR SEPTEMBER 12, 2012

Greta St. Germain made a motion to make amendments to the minutes of September 12, 2012. Joe Miccile seconded the motion. Motion passed 7:0.

Griffin Cordes made a motion to approve the amended minutes of September 12, 2012. Greta St. Germain seconded the motion. Motion passed 7:0.

There was discussion about including names on votes in the minutes. There were differing opinions on whether that was acceptable or not, or if this was procedure for just Warrant Article tallies. This will need to be clarified.

IV. SCHOOL

A. SAU APPROVAL FROM NH DOE FOR EMERGENCY OVERSPENDING OF THE BUDGET

Copies of the forwarded School Board email information was made available to Pat Martel and Mike Nygren for review. Any questions could be addressed at the next meeting.

Today the SAU and Budget Committee learned that the SAU had received approval from the NH DOE for emergency overspending of the budget pursuant to request.

V. TOWN BUDGETS WITH RECOMMENDATIONS FROM THE BOARD OF SELECTMEN

Committee approved on October 3, 2012

September 26, 2012

A. EXECUTIVE: 4130

Ms. St. Germain noted that, after looking at historical spending and tightening the budgets, 2% minimal raises were awarded to some positions for which raises did not happen for a while.

There was discussion about not spending a line item with a zero in it or not. Mr. Nygren noted that when he was on the Budget Committee, if a line item was zero, it would be removed and to be kept in working order, \$1 would be put in it. It was stated that money could be moved within and between groups as long as there was money in both.

Greg Fraize recommended the Board of Selectmen's budget recommendation of \$96,618 in 4130 EXECUTIVE for FY12-FY13. Pat Martel seconded the motion. Motion passed 7-0.

B. TOWN CLERK 4140

The Clerical Assistant left the position. The Town Clerk has been asked to seek to find a Deputy to fill in. The Clerk was asked to work more evenings to accommodate citizens' schedules. If an assistant was necessary, the cost would be put in next year's budget or money found in another budget but the position would need to be deemed necessary.

Pat Martel recommended the Board of Selectmen's budget recommendation of \$36,791 in 4140 TOWN CLERK for FY12-FY13. Greg Fraize seconded the motion. Motion passed 7-0.

C. ELECTION & REGISTRATION 4141

Greg Fraize recommended the Board of Selectmen's budget recommendation of \$6,201 in 4141 ELECTION & REGISTRATION for FY12-FY13. Joe Miccile seconded the motion. Motion passed 7:0.

D. FA: TAX COLLECTOR 4150

The Deputy Tax Collector just became permanent as there was a resignation previously. The position is up for election in March 2013.

Greg Fraize recommended the Board of Selectmen's budget recommendation of \$25,250 in 4150 FINANCIAL ADMINISTRATION TAX COLLECTOR for FY12-FY13. Griffin Cordes seconded the motion. Motion passed 6:0:1g.

E. FA: OTHER 4151

Pat Martel recommended the Board of Selectmen's budget recommendation of \$19,035 in 4151 FINANCIAL ADMINISTRATION OTHER for FY12-FY13. Greg Fraize seconded the motion. Motion passed 7:0.

F. LEGAL 4153

Griffin Cordes recommended the Board of Selectmen's budget recommendation of \$20,000 in 4153 JUDICIAL & LEGAL EXPENSE for FY12-FY13. Joe Miccile seconded the motion. Motion passed 7:0.

G. PLANNING & ZONING 4191

This includes a 2% increase in clerical wages (position was reduced to part-time a few years ago based on reduced applications).

Greg Fraize recommended the Board of Selectmen's budget recommendation of \$39,116 in 4191 PLANNING & ZONING for FY12-FY13. Pat Martel seconded the motion. Motion passed 7:0.

H. INSURANCE 4196

Fine arts coverage was on two irreplaceable items (horse drawn hearse and hand tub). LGC wanted appraisals done for these items.

Pat Martel recommended the Board of Selectmen's budget recommendation of \$41,519 in 4196 INSURANCE for FY12-FY13. Griffin Cordes seconded the motion. Motion passed 7:0.

I. AMBULANCE 4215

The five-year ambulance contract with Raymond Ambulance will expire on April 1, 2016.

Greg Fraize recommended the Board of Selectmen's budget recommendation of \$7,000 in 4215 AMBULANCE SERVICES for FY12-FY13. Joe Miccile seconded the motion. Motion passed 7:0.

J. BUILDING INSPECTION 4240 (WITH UPDATED RATIONALE)

This position had been reduced to part-time based on a lack of growth/permits coming in. There was a 2% increase in the wage line.

Greg Fraize recommended the Board of Selectmen's budget recommendation of \$30,303 in 4240 BUILDING INSPECTION for FY12-FY13. Griffin Cordes seconded the motion. Motion passed 6:0:1.

K. HEALTH 4415

Greg Fraize recommended the Board of Selectmen's budget recommendation of \$626 in 4415 HEALTH for FY12-FY13. Joe Miccile seconded the motion. Motion passed 7:0.

VI. DISTRIBUTION OF 2013 BUDGETS FOR FUTURE REVIEW: PARKS & RECREATION**VII. NEXT MEETING: WEDNESDAY OCTOBER 3, 2012****VIII. ADJOURNMENT**

At 8:36 pm, Griffin Cordes made a motion to adjourn. Charles Kimball seconded the motion. Motion passed 7:0.

Respectfully Submitted,

Susan Perry, Recording Secretary

Committee approved on October 3, 2012

September 26, 2012